

**WORKFORCE DEVELOPMENT BOARD, INC.**  
**OF**  
**MAHONING AND COLUMBIANA COUNTIES**

One-Stop Committee Meeting

March 10, 2022

8:00 am

Best Western Plus – Dutch Haus Inn & Suites

**Attendees:** Tom Andrews, Ralph Blanco, Barbara Bush, Sandy Cain, Megan Cowden, Kelly Darney, John Dilling, Lynn Esposito, Bryan Higgins, Kim Haley, Lindsay Hildreth, Jack Hile, Ashlee Iannucci, David Janofa, Mary Ann Kochalko, Susie Kooser, Karla Martin, Mary Mihalopoulos, Christina Miller, Jeremy Miller, Dawn Monteiro, William Moore, Mark Nicastro, Charlene Padilla, Jennifer Pancake, Carol Ramsay-Loomis, Robert Ritchey, Sharlene Senediak, Holly Swartz, Patty Wilms, and Tammy Wolfe.

**Call to Order/Introductions**

Kelly Darney, One-Stop Committee Chair, called the meeting to order at 8:00am, and introductions were made.

**Approval of Consent Agenda Items**

Motion:	To approve the consent agenda items as presented.
Motion made by:	Holly Swartz
Seconded by:	Mark Nicastro
Discussion:	None
Motion approved.	

**Old Business**

**Budget to Actual Report**

The PY21 income statements for both OhioMeansJobs centers in Area 17 were provided, and both centers are on track to spend 100% of the budget. The PY22 incomes statements for both OhioMeansJobs centers were also provided.

**New Business**

**Partner MOU**

The new, proposed OhioMeansJobs Partner Memorandum of Understanding (MOU), with attachments and budgets were emailed to partners prior to the meeting. The MOU will be for one year, beginning July 1, 2022 through June 30, 2023. A separate budget was prepared for each county. The goal is to obtain all partner signatures by April 29, 2022.

The Columbiana County OMJ center is the comprehensive center for Area 17. The center has been located at the Columbiana County Government Building for approximately 10 years, and a second increase in rent cost is expected. The projected increase in cost is based on the last increase, which was 3 years ago.

The Mahoning County OMJ center is the affiliate center for Area 17. Budget adjustments were made due to the new location, which is a larger space compared to the previous location. Efforts were made to maintain costs as close as possible to the previous costs for partners.

Overall, more than half of the costs charged to partners goes towards the rent of the centers. Costs for partners who are considered “equal-access” do not go towards the rent cost; equal access partners only contribute to the “Resource Room Pool”, which are the costs associated with customers.

Motion:	To recommend the Area 17 OMJ Partner MOU to the Executive Committee for approval as presented.
Motion made by:	Tom Andrew
Seconded by:	John Dilling
Discussion:	None
Motion approved.	

**OMJ Center Updates**

Attendance at workshops is starting to increase, and new workshop computers were purchased in Mahoning County to replace the older systems; new workshop computers for Columbiana County will be purchased after July 1<sup>st</sup>.

Ex-offender workshops have started and are being conducted by the Eastern Ohio Corrections Center (EOCC).

Most customers coming into the OMJ centers are RESEA individuals or individuals having issues with their OhioID account for unemployment benefits.

Efforts are still being made with Aspire to certify the computer lab as a Person VUE test center. Currently, Columbiana County residents who want to complete their high school equivalency need to travel outside the county to a testing site. Transportation is a significant barrier for many residents, so having the test site centrally located in the county at the OMJ center would be extremely beneficial.

## **WDB Update**

### *OMJ Center Phase 3 Certification*

The OMJ Center Phase 3 certification process for the Columbiana County OMJ Center, which is the comprehensive site, has started. Various benchmarks and critical success factors must be scored in 3 categories:

1. OhioMeansJobs System Provides Excellent Customer Service to Job Seekers, Workers, and Businesses
2. OhioMeansJobs System Reflects Innovative and Effective Service Design
3. OhioMeansJobs System Operates with Integrated Management Systems and High-Quality Staffing

Information pertaining to Category 1 was presented to the Executive Committee for scoring last month; information for Categories 2 and 3 will be presented for the Executive Committee to score later this month. The final score will be recommended to the WDB for approval.

### *Educational Service Center Recognition*

The educational service center partners in Mahoning and Columbiana counties were recognized by the State with the 2022 Business Education Leader Awards for Excellent Business Advisory Councils. Columbiana County was recognized as a 4-star business advisory council; Mahoning County was recognized as a 2-star business advisory council.

## **Meeting Evaluation**

Partners were asked to complete the meeting evaluation form provided.

## **Partner Updates**

### *Community Action Agency of Columbiana County (CAAOCC)*

CAAOCC received funding from the Treasury Department for rental, mortgage, and utility assistance. Partners were encouraged to refer landlords, renters, or homeowners in Columbiana County who may need assistance.

Fran DeWine, First Lady of Ohio, will be visiting the Head Start location in Steubenville next week to read books to children as part of the Reading Rainbow partnership with Dolly Parton.

### *Flying High, Inc.*

Flying High, Inc. was acknowledged for the work it is doing, and its capability to expand its services within the community.

### *Columbiana County Port Authority (CCPA)*

CCPA, Mahoning Valley Manufacturers Coalition, and the SOD Center, Inc. will be hosting a job fair on April 13<sup>th</sup>. A session will also be available to high school seniors. Governor DeWine visited the SOD Center a few weeks back and recognized the importance of economic development in a small community.

### *Next Meeting*

The next One-Stop Committee meeting is scheduled for June 9, 2022.

## **Adjournment**

Meeting adjourned at 8:25am.