

**Workforce Development Board, Inc. Meeting
of Mahoning and Columbiana Counties – Area 17**

January 15, 2019

8:00 am

Dutch Village Inn, State Route 14
Columbiana, Ohio

Workforce Development Board Members Present:

Brian Battaglia for Jim Klingensmith, Roger Beltz, John Biastro, Ralph Blanco, Jim Burgham, John Burr, John Dance, Deann Davis, Dominic Donofrio, Eileen Dray-Bardon, Ed Emerick, Rob Folsom for Rick Fryda, Joe Fiumara, Bryan Higgins, David Hughes, Mary Ann Kochalko, Mary Mihalopoulos for John Zehentbauer, Christina Miller for Chuck Adkins, William Moore, Julie Needs, Mia Panno for Art Daly, Marcy Patton, Genna Petrolla, Troy Rhoades, Jennifer Strank for Brian Eskridge, Jason Whitehead, and Arisha Williams.

Workforce Development Board Members Absent:

Marcy Angelo, April Brinker, Bob Bush, Joe Caruso, John Dyce, James Ford, Matthew Golladay, Steve Kiraly, Danielle Lanterman, Mark Nicastro, LaTasha Saulsberry and Sharon Woodberry.

Board Staff Present: Bert Cene and Sharlene Senediak.

MCTA Staff Present: Cyndy Bresnahan, Lynn Esposito, Jack Hile, Carol Ramsay-Loomis, Leigh Samargia-Pflug, and Denise Yoho.

Ms. Davis called the meeting to order at 8:05am after verification of a quorum, and introductions were made.

Review and Approval of Consent Agenda Items

Motion: To approve the consent agenda items as prepared.
Motion made by: Jason Whitehead
Seconded by: John Biastro
Discussion: None
Motion approved.

Revision to WDB Administrative Policy #6 – Monitoring and Oversight

A revised draft of WDB Administrative Policy #6 – Monitoring and Oversight was provided. The policy outlines how the Board monitors and oversees the program operator activities. During a recent visit, the State fiscal monitor suggested the WDB Director reports the status of program operator monitoring to the Board at least once a year, regardless if any concerns arise. The following language has been added to incorporate the suggestion: “A confirmation of the monitoring will be generated, at minimum, annually to document compliance.” All other language within the policy remains the same.

Motion: To accept revisions to WDB Administrative Policy #6 as discussed.
Motion made by: Eileen Dray-Bardon
Seconded by: Genna Petrolla
Abstention: Mary Ann Kochalko
Discussion: None
Motion approved.

WDB Monitoring Reports for PY17 and PY18

In accordance to the recently approved WDB Administrative Policy #6, two memos regarding program monitoring were provided – one for PY17 (July 1, 2017 – June 30, 2018), and one for the first half of PY18 (July 1, 2018 – December 31, 2018). The memos confirm that program monitoring for MCTA, as the program operator, has

been completed by the Board Director, and no issues were identified. If any significant issues are identified, the Board will be informed immediately.

Motion: To accept the monitoring reports for PY17 and PY18 as presented by the Board Director.
Motion made by: John Burr
Seconded by: Ralph Blanco
Discussion: None
Motion approved.

Balanced Scorecard

The PY18 2nd Quarter (July 1, 2018-December 31, 2018) Balanced Scorecard was distributed for review. Among the 15 measures, 11 have been met or exceeded, 2 are making progress, and 2 are behind target. The two measures behind target are related to the number of new and total One-Stop visits, however, this is being attributed to the low unemployment rate. Although there have been significant layoffs in the automotive industry, the affected workers are being directed to the transition center established at the union hall, but they will ultimately be referred to the OhioMeansJobs centers.

Fiscal Agent Report

The PY18 Financial Report as of December 31, 2018, was reviewed. Currently, \$10.1 million is available. Actual expenses are reported through December; obligated expenses and projected overhead are reported through June. Planned spending amounts for each expense category, as well as the percentages of expenses in each category, were also provided.

Program Operator Report

Operator's Report – The PY18 2nd Quarter (July 1, 2018-December 31, 2018) Operator's Report was reviewed. Although less people are visiting the OMJ centers, more people are interested in training. This time last year, 155 participants were enrolled in training; this year, 247 are enrolled. Overall, Area 17 is serving 7% more customers than last year. One reason is due to the new and carry-in youth customers receiving services. Many youth-eligible customers have more barriers, which may require more time in case management to address the barriers prior to receiving training or employment. Total customers served last year was 4,308 compared to this year's total of 4,621. The planned average training cost per participant has increased slightly by \$1,000 for short-term training. The planned average training cost for long-term training continues to remain higher due to the funding limit increase approved last year.

CCMEP – The PY18 2nd Quarter (July 1, 2018-December 31, 2018) CCMEP Activity Report, which reflects only new activity, was provided. Number of referrals has decreased, however, individuals who develop an Individual Opportunity Plan (IOP) has increased. Efforts are being made to increase the number of referrals by working with more agencies.

Director's Report

Performance – The Area 17 PY17 Final Federal Performance Report was provided. Area 17 has exceeded the targets for all current measures in place. Baseline data is being collected for additional measures that will take effect in 2020. The upcoming Measurable Skills Gain measure is being monitored as data is collected. This measure is counted for each program year a customer is enrolled in training, although a customer may only receive a measurable skills gain in only one year. The State is aware of the concerns and is reviewing how the measure can be improved. Based on an internal review from data in OWCMS (the State's workforce development case management system), the measurable skills gain for customers has been increasing and moving in the right direction.

Review of Regional/Local Plans – The East Ohio region, which is comprised of Area 17, Area 6 (Stark and Tuscarawas Counties), and Area 18 (Trumbull County), reviewed its strategic workforce plan. No significant

modifications were required, and the overall strategies remain the same for the next two-years. The results of the review were submitted to the State, and based on the letter from ODJFS dated November 26, 2018, the plans were accepted.

WIOA Implementation Matrix – The State’s WIOA Implementation and On-Going Compliance Matrix was provided for review. Area 17 has completed all required activities due at this time. Upcoming activities are on track to be completed before the deadline.

Grant Opportunities – The State was awarded a DOL Dislocated Worker grant, with an emphasis placed on the opioid crisis. Mahoning County will receive \$896,000, and a meeting has been scheduled with the Mahoning County Mental Health and Recovery Board to discuss collaboration efforts. Columbiana County is not included in this grant, however, it may be involved at a later time. The State is pursuing another grant to address the opioid crisis, and Columbiana County will be included in the grant proposal.

A \$2.5 million, 18-month planning federal grant has been awarded to the State for its RETAIN project, and Areas 17 and 18 are the only workforce areas participating in the project. The purpose of the project is to establish a referral system like BWC for those who are injured off the job and assist them back to work more quickly, which will benefit employees and employers. Mercy Health will be the healthcare provider and lead for the project. Area 17’s business services team will be trained to inform employers how they can utilize the network. Area 17 will receive approximately \$50,000 from the grant. If Ohio is chosen to implement the project, an additional \$20 million can be awarded.

General Motors – Due to the layoffs at the Lordstown plant, GM has applied for Trade-assistance and the application will most likely be approved. Trade will be the lead to fund training, however, if customers are co-enrolled, WIOA funds can be used to cover supportive services. Area 17 is working with Trumbull County to hold a job fair on March 20th, at the Eastwood Mall from noon-4pm. Registration information for employers and training providers was provided.

Meeting Evaluation

WDB members were reminded to complete the meeting evaluation.

Partner and Business Member Updates/Good of the Order

Columbiana County Job Fair – The SOD Center, Columbiana County Port Authority, and Columbiana County Department of Economic Development are partnering together to host a job fair. The job fair will take place on January 23rd and February 6th, from 1-6pm at the SOD Center. 15 employers will be participating, as well as OMJ, CCDJFS, CCESC, CCCTC, NCST, and MCTA to provide resource information.

Adjournment

The meeting adjourned at 8:55am.