

**WORKFORCE DEVELOPMENT BOARD, INC.
OF
MAHONING AND COLUMBIANA COUNTIES**

Executive Committee Meeting
February 21, 2019
OhioMeansJobs Mahoning County

Committee Members Present: Jim Burgham, Deann Davis, Brian Eskridge, David Hughes, Mary Ann Kochalko, and Mark Nicaastro
Committee Members Absent: Bob Bush, Kelly Darney, and Eileen Dray-Bardon
WDB Members: Genna Petrolla
Board Staff: Bert Cene and Sharlene Senediak

Deann Davis, WDB, Inc. Chair, called the meeting to order at 12:10pm after verification of a quorum.

Approval of Consent Agenda Items

Motion: To approve the consent agenda item as prepared.
Motion made by: Mark Nicaastro
Seconded by: Jim Burgham
Discussion: None
Motion approved.

One-Stop Partner MOU Addendum

ODJFS has increased its presence at the OhioMeansJobs in Mahoning County from 4 to 5 FTEs. The addendum shows this change. Appropriate changes have also been made to the cost sharing budget. The addendum is effective as of January 1, 2019.

Motion: To approve MOU Addendum H, as presented.
Motion made by: Jim Burgham
Seconded by: Mark Nicaastro
Discussion: None
Motion approved.

Revision to WDB Program Policy #6 – Supportive Services Matrix

The revision presented pertains to an established cost limit for tools. Tools can be provided for classroom training and on-the-job training. Usual requests can average \$2,000, however, some requests have been as high as \$7,000. The proposed cost limit for tools is \$5,000; any requests higher than \$5,000 would require the WDB Director’s approval. MCTA relies on the employer to indicate what the employee needs. The type of tools can vary based on the training program. Tools can also be provided for apprenticeships. If a participant receives tools and does not complete the training, they must return the tools to MCTA. Employers will be asked which tools are needed at the beginning of the training versus tools that may not be needed until later.

Motion: To approve the revision to the WDB Program Policy – Supportive Services Matrix as presented.
Motion made by: Brian Eskridge
Seconded by: David Hughes
Discussion: None
Motion approved.

PY17 WIOA/CCMEP State Monitoring Report

The annual WIOA/CCMEP program monitoring was completed for Area 17. The final report shows that there were no significant observations or findings.

An A-133 audit for MCTA was recently completed by Canter & Associates. There were no findings, and MCTA is listed as a low-risk auditee.

A State fiscal monitoring has been completed, however, a final report has not been issued. One item discussed was regarding the WDB Director monitoring operations on behalf of the Board, rather than an outside independent monitor. An independent monitor is not required, however, if the State monitor recommends it, the Executive Committee can decide how to move forward.

Program Year 2018 First Quarter Performance

The results for the PY18 1st Quarter Performance were provided. Area 17 has met or exceeded all measures. Data is being collected for baseline measures, which will be in effect in 2020. The State is also revising the format of the report; it may look slightly different for the next quarter.

WIOA Implementation and Compliance Status

Area 17 has completed all required WIOA activities due at this time and remains in compliance. The only outstanding activity is the One-Stop Phase 2 Certification which will be completed at the March Executive Committee meeting. The next WDB certification is due in March 2020; information will be collected in Fall 2019. The library system MOU is scheduled to expire in June 2019, and efforts are being made to renew before the expiration date. The libraries serve as an access point for customers when the OMJ centers are closed. Librarians are also trained on www.ohiomeansjobs.com to assist customers.

Meeting Evaluation and Attendance Summary Results

The meeting evaluation summary was reviewed, and comments remain positive. One comment indicated more guest speakers. A presentation by OOD is scheduled, and an OJT presentation may be considered. The attendance summary was also reviewed. Members with a 33% or lower attendance rate were discussed, and they will continue to be monitored. Members will be reminded proxies can attend on their behalf.

Good of the Order

Regional Chamber Request – The Regional Chamber made a request to members related to economic development to submit a letter for the EPA to hold another public hearing on the TJX site. Workforce development supports TJX and forthcoming employment opportunities, however, the Regional Chamber was informed that workforce development should not become involved with EPA matters.

WDB Member Changes – Tim Calvin will be replacing John Biastro as the Board representative from Fresh Mark, Inc. Due to scheduling conflicts, John Burr from BOC Water Hydraulics resigned from the Board; his seat will be filled by Dave Deibel from Boardman Steel.

Lt. Governor Husted – Bert Cene was invited to attend a meeting with Lt. Governor Husted on February 25th at Brilex Industries to discuss workforce development. Lt. Governor Husted will be overseeing the State's workforce development efforts for Governor DeWine.

Eastgate Regional Council of Governments – An economic impact analysis of all three shifts at the GM Lordstown plant was conducted. The results can be shared with the Committee when it is complete. A new report indicating growing industry drivers will be also issued and shared with the Committee when it is finalized.

Adjournment

Meeting was adjourned at 1:00pm.