

WORKFORCE DEVELOPMENT BOARD, INC.
OF
MAHONING AND COLUMBIANA COUNTIES
Executive Committee Meeting
June 17, 2021
OhioMeansJobs Mahoning County

Committee Members Present: Jim Burgham, Kelly Darney, Deann Davis, Brian Eskridge, Susie Kooser, and Mark Nicastro
Committee Members Absent: David Hughes, Rachel Ketterman, and Audrey Morales
WDB Staff: Mark Ragozine
Board Staff: Mary Ann Kochalko and Sharlene Senediak

Deann Davis, WDB Chair, called the meeting to order at 12:00pm after verification of a quorum.

Approval of Consent Agenda Items

Motion: To approve the consent agenda item as prepared.
Motion made by: Jim Burgham
Seconded by: Mark Nicastro
Discussion: None
Motion approved.

CCMEP Authorization

Every two years, Workforce Development Boards must authorize the use of WIOA Youth funds for the Comprehensive Case Management Employment and Training Program in order to receive TANF funds. A new CCMEP authorization form was prepared and provided for review. This authorization form will be part of the Area 17 subgrant agreement with the State, which will take effect July 1, 2021. Request for approval is being submitted to the Executive Committee on behalf of the full Board in order to meet the July 1st deadline.

Motion: To authorize the use of Area 17 WIOA Youth funds for the Comprehensive Case Management and Employment Program during the 2022-2023 State Fiscal Biennium that begins July 1, 2021 and ends June 30, 2023.
Motion made by: Mark Nicastro
Seconded by: Kelly Darney
Discussion: None
Motion approved.

MOU Addendums

All partner signatures have been obtained for the one-year OMJ partner MOU extension which will end June 30, 2022. A new 2-year MOU will be negotiated for Program Year 2022.

The following addendums have been recommended for acceptance by the One-Stop Committee:

Columbiana County

Addendum E is for the withdrawal of Columbiana Metropolitan Housing Authority effective June 30, 2021.

Addendum F indicates that the Columbiana County Economic Development and the Columbiana County Port Authority have merged to form the Columbiana County Economic Development Consortium and will be a single, equal access partner effective July 1, 2021.

There is no escalation in cost to partners as a result of these addendums other than for Mahoning and Columbiana Training Association.

Mahoning County

Addendum G indicates the request from Choffin Career & Technical Center to join as a required partner at .2 FTE effective July 1, 2021.

Addendum H denotes the request from Academy of Urban Scholars to join as an equal access partner effective July 1, 2021.

Addendum I represents the request from Youngstown State University to join as an equal access partner effective July 1, 2021.

There is no escalation in cost to partners as a result of these addendums.

Motion: To accept the recommendation from the One-Stop Committee to accept the MOU Addendums E through I as presented.

Motion made by: Jim Burgham

Seconded by: Mark Nicaastro

Discussion: None

Motion approved.

PY19 WIOA-CCMEP Monitoring – Mahoning County

ODJFS recently completed the PY19 WIOA-CCMEP program monitoring for Mahoning County. No significant issues were noted for the CCMEP files, however, procedural issues were noted for the WIOA Adult and Dislocated Worker files relating to “reporting accurate and timely information” in OWCMS, which is the State’s case management system.

The procedural issues were mainly due to the unencumbrance of funds and the ending of service for customers who are no longer receiving services. The programmatic and MIS departments are both involved with unencumbering funds and ending services in OWCMS. As part of the continuous improvement plan that was submitted to the State, a standard operating procedure was developed to specify the department responsible for the action needed to ensure consistency. One other issue noted involved the lack of details in some case notes. Career consultants will review each other’s files to ensure appropriate details are included in case notes, as well as participate in the State’s training module for writing and maintaining case notes.

The State will follow-up in the next few months to ensure that the changes implemented have corrected the issue.

Operations Update

The OMJ centers in Boardman and Lisbon officially opened for walk-in customers on June 1st. A media tour was held on June 8th to showcase the new Boardman facility and to highlight the services available to customers.

During the week of May 13th, 42% of services were onsite when they were by appointment only. As of June 6th, onsite services increased to 75%. Virtual services will still be made available, however, the upward trend of onsite services is expected to continue.

As of May 31st, 509 participants are currently enrolled and active in CCMEP. One factor not included in the report is the number of CCMEP participants who are in follow-up services. Follow-up services are limited support services to help participants remain successful after they exit the program. Currently, 90 participants are in follow-up status. 86 participants are in unsubsidized employment. Through the Work Advance program and MVMC, 3 participants have utilized the OJT program and are working at Pennex. MCTA continues to build its relationship with the educational service centers in order to increase outreach efforts to seniors and enroll more of the out-of-school youth population.

As of May 31st, 436 participants are enrolled in training services; last year 441 were enrolled. Unemployment benefits will end soon for many individuals, and as a result, more traffic at the OMJ centers is expected.

PY21 WIOA Allocations

For PY21, Area 17 will receive a 21.8% decrease in WIOA allocations compared to the previous year. Ohio will receive less funding overall, and a higher share of dislocated funds will be allocated across more counties in Ohio given the widespread increase in the unemployment rate. Funding will be monitored, and additional funding opportunities will be pursued and requested as appropriate.

Good of the Order

No items to report.

Adjournment

Meeting adjourned at 12:30pm.