

WORKFORCE DEVELOPMENT BOARD, INC.
OF
MAHONING AND COLUMBIANA COUNTIES
One-Stop Committee Meeting
March 9, 2017
8:00 am
Dutch Village Inn
Columbiana, Ohio

Attendees: Tom Andrews, Ty-Juan Bright, Randy Calhoun, Stephen Carson, Bert Cene, Diane Cholcher, Tina Copeland, Kelly Darney, Eileen Dray-Bardon, Luann Dunham, Lynn Esposito, Ron Fasano, James Ford, Tad Herold, Lindsay Hildreth, Jack Hile, Shaq Jones, Mary Ann Kochalko, Mary Mihalopoulos, Mia Panno, Carol Ramsay-Loomis, Sharlene Senediak, Bill Sillitoe for Molly Seals, Alicia Staley, Sheila Steffler, and Jennifer Strank.

Call to Order/Introductions

Kelly Darney, One-Stop Committee Chair, called the meeting to order at 8:00am, and introductions were made. Flying High, Inc. was acknowledged as a new OhioMeansJobs partner in Mahoning County. Ron Fasano from Flying High, Inc. provided an overview of the agency.

Approval of Consent Agenda Items

Motion: To approve the consent agenda items as presented.
Motion made by: Eileen Dray-Bardon
Seconded by: Tom Andrews
Discussion: None
Motion approved.

Old Business

Budget to Actual Report

The Area 17 PY16 One-Stop Budget to Actual Report, as of March 8, 2017, was provided for review. The area is on target to spend all funding for PY16. Third quarter invoices will be sent to partners in April.

New Business

WIOA Update

From a Workforce Development Board (WDB) perspective, most tasks are near completion to meet the new requirements under WIOA legislation. The area underwent a significant restructuring for Board staff, and various agreements have been developed and implemented. Procurement of the OhioMeansJobs (One-Stop) Operator and the designation of the career services provider are expected to be finalized by the July 1, 2017 deadline. Once the structure is in place, the Board can turn its attention to strategic planning for the area. WDB committees are being reinstated to assist with this and will include a youth committee and an individuals with disabilities committee.

The regional and local plans for the Ohio East region were submitted to the State yesterday. In addition to Area 17, the Ohio East region is comprised of Area 6 (Stark and Tuscarawas) and Area 18 (Trumbull). The plans were based on feedback provided by stakeholders in all three areas.

Appreciation was extended to the partners for their support over the years and during the transition from WIA to WIOA.

Partner MOU

Partners were thanked for participating in the work sessions to help prepare the MOU. The format has essentially remained the same. DOL issued guidance letters since the working sessions, and some language in the MOU has been updated to use DOL's terminology. In regards to the Mahoning County budget, the cost share for partners has slightly decreased due to Flying High, Inc. joining as a partner. At this point, if any partner chooses to withdrawal, the respective budget would be changed, and partners would be notified if that happened.

Motion: To recommend to the Workforce Development Board to accept the Memorandum of Understanding for the WIOA Local Area 17 Workforce

Development System, including attachments, as presented for the period of July 1, 2017 through June 30, 2019.

Motion made by: Tad Herold
Seconded by: Mia Panno
Discussion: None
Motion approved.

Certification Phase 2 Update

The State has issued draft policy for Phase 2 of the OhioMeansJobs System Certification. Phase 1 was a “yes or no” assessment that focused on basic requirements needed to be in place at the OhioMeansJobs centers. In Area 17, the WDB Executive Committee served as the evaluation committee. The policy recommends using the same evaluation committee for Phase 2. Phase 2 will begin January 2018 and must be completed by June 2019. This phase is a quality initiative which will use a ranking system. A copy of the draft balanced scorecard was provided for review. The balanced scorecard includes the proposed benchmarks and the critical success factors that need to be achieved to meet the benchmark. Once the policy is finalized, it was suggested to utilize future meetings to discuss how the area will meet the criteria and identify where adjustments may be needed. The State does not expect areas to pass the on the first inspection because the State has not implemented some of the factors needed to be complete. Additional components of Phase 2 include a desk review, an on-site review, and mystery shopping by phone and in-person.

Partner Referrals

WIOA mandates that referrals are made and tracked among partner programs. Federal guidance was recently issued that describes the criteria that must be considered for a referral system. The referral system is also mentioned in the MOU and in the regional and local plans. Currently, the One Flow system is being used to make and track referrals in Area 17, and a referral report is being generated once a month. The frequency of the reports per month will increase to ensure referral services are offered and received in a timely manner. If not already provided, partners were asked for a primary and alternate contact for referrals. Referrals can also be made back to the OhioMeansJobs center. The State has also provided approval to Area 17 to utilize One Flow for another year through June 2018. A cross-training for the referral system in One Flow can be offered again if needed.

Meeting Evaluation

Partners were reminded to complete the meeting evaluations.

Partner Updates

Compass Family and Community Services – Information was shared regarding the upcoming Certified Production Technician (CPT) training program. Individuals can earn 7 credentials in 7 weeks at no cost. Classes start April 18th at Trumbull Career and Technical Center. Classes will begin in June at the Mahoning County Career and Technical Center.

Ex-Offender Workshop – An Ex-Offender Workshop will be held on April 28th at the OhioMeansJobs Center in Columbiana County.

Next Meeting – The next One-Stop Committee Meeting is scheduled for June 8, 2017, 8:00am, at the Dutch Village Inn.

Adjournment

Meeting adjourned at 8:30am.