

**WORKFORCE DEVELOPMENT BOARD, INC.**  
**OF**  
**MAHONING AND COLUMBIANA COUNTIES**  
Executive Committee Meeting  
May 16, 2019  
OhioMeansJobs Mahoning County

Committee Members Present: Jim Burgham, Kelly Darney, Deann Davis, Brian Eskridge, David Hughes, Rachel Ketterman, Mary Ann Kochalko, and Mark Nicastro  
Committee Members Absent: Bob Bush  
Board Staff: Bert Cene and Sharlene Senediak

Deann Davis, WDB Chair, called the meeting to order at 12:10pm after verification of a quorum. Rachel Ketterman, who has replaced Eileen Dray-Bardon as the new WDB representative from CCDJFS, was welcomed to the Committee and Board.

**Approval of Consent Agenda Item**

Motion: To approve the consent agenda item as prepared.  
Motion made by: Kelly Darney  
Seconded by: David Hughes  
Discussion: None  
Motion approved.

**SFY 20/21 WIOA Subgrant Agreement**

ODJFS has issued the SFY 20/21 (July 1, 2019-June 30, 2021) subgrant agreement to local workforce areas in order to be the recipient of the federal, WIOA formula funding. The previous two-year subgrant agreement was reviewed by legal counsel, and no concerns were identified. Since the language has remained the same, no further review is needed.

One change to this upcoming subgrant agreement pertains to the CCMEP authorization form (Attachment B). Previously, CCMEP was temporary law in Ohio; now, CCMEP is permanent law. As done under the previous agreement, for local areas to receive CCMEP TANF funding, the Board must authorize the use of WIOA Youth funding for the CCMEP program.

Based on the Area 17 WDB bylaws, due to the timeliness of submitting the information to the State, the Executive Committee can approve the use of WIOA Youth funds for the CCMEP program.

Motion: To authorize support of the Comprehensive Case Management Employment Program (CCMEP) and allow Workforce Innovation and Opportunity Act (WIOA) Youth funds allocated to Area 17 to be utilized in conjunction with Temporary Assistance for Needy Families (TANF) funds allocated to the CCMEP Lead Agency (Mahoning and Columbiana Training Association) as per language in Attachment B of the SFY20/21 WIOA subgrant agreement.  
Motion made by: David Hughes  
Seconded by: Mark Nicastro  
Discussion: None  
Motion approved.

**WDB Policy Revisions**

*WDB Program Policy 19 – Youth Incentives:* The policy was reviewed to align with the efforts being made under CCMEP. Aside from making a change related to the recent basic skills assessment update, the primary changes involve increasing most of the incentive amounts. With the increased incentive amounts, it is anticipated that more participants will stay engaged in the program.

*WDB Program Policy 9 – Adult and Dislocated Worker, Internship or Work Experience Definition, Suitability, Duration and WDB Program Policy 12 – Youth Work Experience:* MCDJFS created its own summer program through the Juvenile Justice Center for 14-17 year-old participants and is paying \$10.00 per hour. MCTA

currently pays \$9.00 per hour for work experience under the CCMEP program. Efforts are being made to recruit more out of school youth into the program, however, older youth may be more interested in the program if the wage was higher. Regarding adults, the OJT program is available, but employers may want to offer work experience to determine if the participant would be a good fit for the position prior to offering a permanent position.

Feedback was requested for common wage level for the youth and adult work experience program. For comparison, Trumbull and Stark counties are both at \$9.00 per hour. Based on the number of youth participants in work experience since July 1, 2018, if the wage was increased to \$10.00 per hour, the difference between the old and new rate would be \$26,165. Currently, the area has the funding to fund the increased rate. Discussion was held about the types of jobs available, the barriers participants may have, and the pros and cons to changing the wage. Upon consideration, the Committee recommended changing the hourly wage from \$9.00 to \$10.00 for youth and adult work experience.

Motion: To approve revisions to WDB policies as discussed.

Motion made by: Mark Nicastro

Seconded by: Jim Burgham

Discussion:

Motion approved.

### **Operator's Report**

#### *CCMEP Report*

Overall, compared to this time last year, referrals to CCMEP are down 26%, the number of participants with IOPs has increased, participants who are preparing for the high school equivalency exam has increased by 62%, and participants in post-secondary training and job placements are about the same.

Since the CCMEP program has been in place for a few years, feedback was requested regarding the type of information that should be tracked and reported. The number of new referrals in a program year are currently tracked, however, the number noted in the various activities are not reflective of new referrals only; the numbers include participants who may have been referred in a previous year. The suggestion was made to show the referrals made to date, a cumulative total of referrals, a number of those who are receiving services, and the number of subsidized and unsubsidized job placements. An updated report will be prepared based on the comments and presented at the next meeting. If accepted, the revised report will be used next year.

### **PY19 WIOA Formula Allocations**

A PY19 WIOA Formula Allocations handout was distributed. Area 17 will receive a 21.2% increase (\$842,731) in funding. The PY19 allocations will take effect July 1, 2019. Area 17 will receive a \$417,000 increase in Adult, a \$2,200 decrease in Dislocated Worker, and a \$428,000 increase in Youth. Last year, the area received a 30% increase.

### **Meeting Evaluation & Attendance Summary**

The April 16<sup>th</sup> WDB meeting evaluation was reviewed, and comments remain positive. The attendance summary was also reviewed, and a few members are at or below 33% attendance. Follow-up will be made accordingly with these members, and they will be reminded that proxies can attend on their behalf.

### **Good of the Order**

No additional items to report.

### **Adjournment**

Meeting adjourned at 1:00pm.