

WORKFORCE DEVELOPMENT BOARD, INC.
OF
MAHONING AND COLUMBIANA COUNTIES
Executive Committee Meeting
June 16, 2022
OhioMeansJobs Mahoning County

Committee Members Present: Kelly Darney, Deann Davis, Ed Emerick, Brian Eskridge, Susie Kooser, and Mark Nicastro
Committee Members Absent: Rachel Ketterman, Audrey Morales, and Mark Ragozine
Board Staff: Mary Ann Kochalko and Sharlene Senediak

Deann Davis, WDB Chair, called the meeting to order at 12:00pm after verification of a quorum.

Approval of Consent Agenda Item

Motion: To approve the consent agenda item as prepared.
Motion made by: Mark Nicastro
Seconded by: Ed Emerick
Discussion: None
Motion approved.

Youth Committee Membership

Scott Satterlee, who replaced Jim Burgham as the IBEW representative on the Board, has expressed interest in becoming a member of the Youth Committee. Scott attended the Youth Committee meeting held earlier this month, however, a quorum was not established at the meeting. His appointment to the Youth Committee was presented to the Executive Committee for consideration and approval.

Motion: To appoint Scott Satterlee as a member to the Youth Committee.
Motion made by: Kelly Darney
Seconded by: Ed Emerick
Discussion: None
Motion approved.

Modification of Current Youth Contracts

At the May Executive Committee meeting, the wage for youth work experience was increased to \$13 per hour. This has resulted in the need to modify the current youth contracts for work experience with Compass Family & Community Services and The Counseling Center. To cover payroll expenses, the wage rate for Compass will change from \$12.28 per hour to \$14.95 per hour, and the wage rate for The Counseling Center will change from \$12.57 to \$16.64 per hour.

Motion: To approve the modifications of the current youth contracts with Compass Family & Community Services and The Counseling Center of Columbiana County, effective June 1, 2022, as discussed.
Motion made by: Mark Nicastro
Seconded by: Kelly Darney
Discussion: None
Motion approved.

WDB Policy Revisions

WDB Program Policy 1 – On-the-Job Training: To remain consistent with the established wage rate of \$13 per hour for work experience, the minimum wage rate for OJTs will change from \$11 per hour to \$13 per hour, effective July 1, 2022.

WDB Program Policy 9 – Adult and Dislocated Worker Work Experience: To remain consistent with the established wage rate of \$13 per hour for youth work experience, the wage rate for adult and dislocated worker was changed from \$10 per hour to \$13 per hour.

WDB Program Policy 12 – Youth Work Experience: To maintain consistency with the established wage rate of \$13 per hour for work experience, the minimum wage for youth OJTs will change from \$9 per hour to \$13 per hour. This change will take effect July 1, 2022. Language was also added to note that the OJT agreement and training plan will function as the worksite agreement for youth OJTs.

Motion: To approve the revisions to WDB Program Policy 1, WDB Program Policy 9, and WDB Program Policy 12 as discussed.

Motion made by: Mark Nicaastro

Seconded by: Ed Emerick

Discussion: None

Motion approved.

OMJ Partner MOU Addendum

A vacant office was available in the OhioMeansJobs Center – Columbiana County, and The Counseling Center has agreed to utilize the space and assume 1 FTE on the cost share budget. The One-Stop Committee has recommended this change to the Executive Committee as MOU Addendum A.

Motion: To accept the recommendation from the One-Stop Committee and approve MOU Addendum A as presented.

Motion made by: Kelly Darney

Seconded by: Brian Eskridge

Discussion: None

Motion approved.

OMJ Center Phase 1 Certification

Since the OhioMeansJobs Center Mahoning County relocated and is an affiliate site, Phase 1 certification must be completed again. Information for nine standards was compiled and presented. The standards pertain to Americans with Disabilities Act requirements, postings and plans, the physical site, resource room functionality, OhioMeansJobs branding, center operations, partner participation, customer service, and veterans' programs.

Motion: To approve the Phase 1 OMJ Certification for Mahoning County as prepared.

Motion made by: Mark Nicaastro

Seconded by: Ed Emerick

Abstention: Susie Kooser

Discussion: None

Motion approved.

Operations Update

The Ohio to Work (OTW) initiative continues to make progress. OMJ staff members have participated in multiple job fairs in Mahoning and Columbiana counties. The YouScience online assessment is going strong, and 63 individuals are scheduled to complete the assessment. Two high schools have also sent students to the OMJ center to complete the assessment. Social media platforms continue to be developed and utilized with incentive funds received from OTW.

The Connection, the OMJ newsletter, will be published twice a year – in January and July.

An all-day CCMEP training is scheduled for the contracted youth service providers on Thursday, June 23, 2022. The morning session will be conducted by State staff to review the requirements of

CCMEP. The afternoon session will be facilitated by MCTA staff to explain how the program is administered locally.

Director's Update

State Case Management System

The State has implemented a new case management system which local areas are required to use. Since its implementation in May, a significant number of bugs have been identified and are being worked on. Because of this, Area 17 has a backlog of enrollments that cannot be entered, and many other workforce areas across the state are having the same experience. Local areas have also realized that information from the previous system did not transfer over, which can be critical when calculating performance. The Director's association requested a waiver from any ramifications for areas not meeting performance, however, the State indicated the request is premature at this time. Area 17 is using alternative methods to track case management information, however, data for reports may be limited. Area 17 also decided to maintain its OneFlow customer-tracking system for an additional year to ensure data is being collected accurately.

Area 17 WDB Officer Election

The election for Area 17 WDB officers will be held at the October WDB meeting.

Good of the Order

CCCTC – Two construction projects are underway at CCCTC. Space and parking are limited at this time, but the projects are anticipated to be mostly completed by fall.

Adjournment

Meeting adjourned at 1:05pm.