

**WORKFORCE DEVELOPMENT BOARD, INC.  
OF  
MAHONING AND COLUMBIANA COUNTIES**

Youth Committee Meeting  
March 7, 2019  
3:00pm  
IBEW Local 64 Office

Committee Members Present: Marcy Angelo, Jim Burgham, Ed Emerick, and Kyle Kiraly.  
Committee Members Absent: Roger Beltz, John Burr, Joe Caruso, Michelle Fitzsimmons, Jason Whitehead, and Sharon Woodberry.  
Board Staff: Bert Cene and Sharlene Senediak.  
CCMEP Lead Agency Staff: Susie Aikens, Tonya Hawkins, and Leigh Samargia-Pflug.

Jim Burgham, Committee Chair, called the meeting to order at 3:05pm after verification of a quorum.

**Approval of Consent Agenda Items**

Motion: To approve the consent agenda items as prepared.  
Motion made by: Ed Emerick  
Seconded by: Kyle Kiraly  
Discussion: None  
Motion approved.

**Modification of Current Youth Contracts**

WIOA legislation requires local workforce areas to make 14 service elements available to youth-eligible participants. The local WDB must competitively procure those elements for its area. Last year, Area 17 competitively procured all 14 elements, and one-year contracts were entered with three providers – Compass Family and Community Services (Mahoning), The Counseling Center of Columbiana County, and Community Action Agency of Columbiana County. Contracts can be renewed contingent upon satisfactory performance. Monitoring has been conducted, and all three providers have met satisfactory performance for contract renewal.

Under the initial procurement, tutoring and mentoring services were not included in any proposals submitted. Another RFP was issued for tutoring services, however, no proposals were received. Discussions were held with the State to determine next steps. The State indicated the Board has the right to contact the existing contractors to ask if they can provide those services. After making the inquiry, Compass can provide mentoring and tutoring, and The Counseling Center can provide tutoring.

Modifications for all three contracts were provided for review. All three modifications include the contract extension to June 30, 2020. The contract modification for Compass also includes tutoring and mentoring services, and the cost for those services. The contract modification for The Counseling Center includes tutoring, a revision to the leadership modules offered in order to better address the needs of the participants, and the cost for those services. Compass and The Counseling Center do have staff to provide the additional services. Referrals to the contractors will continue as-needed and operate under a cost-reimbursement basis.

Motion: To recommend to the Executive Committee to accept the modifications to the current youth service contracts as prepared and presented.  
Motion made by: Ed Emerick  
Seconded by: Marcy Angelo  
Discussion: None  
Motion approved.

## **Review of Required 14 Elements in Area 17**

A matrix of the 14 youth elements in Area 17 was distributed. The matrix identifies each youth element and the agency/agencies that provides services pertaining to the element in Columbiana and Mahoning County. A color-coded key is also incorporated to identify if the service is free or if a cost is required. Updates and corrections will be made, and an updated matrix will be provided at the next meeting.

## **Status of CCMEP**

The CCMEP activity report from July 1, 2018 – February 28, 2019 was reviewed. Although referrals have decreased, more participants are completing an IOP. The number of participants in work experience will be higher during the summer months since they will be out of school.

Keeping participants engaged continues to be a challenge. High school equivalency attainment is also challenging, particularly due to the limited availability of the test – many testing centers only offer the test once a month.

The various high school equivalency tests accepted in Ohio were discussed as it relates to apprenticeships. Algebra is required for most apprenticeships in Ohio, and any out-of-state tests must include an algebra component.

Since most participants have little or no work experience, many job placements are in retail or call center positions. Efforts are being made to direct participants to trades and manufacturing, as well as nursing and IT careers. Work experience opportunities allow participants gain exposure to different career paths that are available. Pre-apprenticeships are being developed to help students become aware of opportunities available in the trades. Job shadowing is another a way to introduce students to career options. With more exposure and understanding of career opportunities available, students will learn that careers, and not just jobs, are attainable without a college degree.

The Regional Chamber is working with the local Educational Service Centers to plan a Trades Day event, where 1,500 students will be invited to attend. It is also important to focus outreach on students before high school, such as 4<sup>th</sup>-6<sup>th</sup> grades, and include outreach to parents as well. A school in Columbiana County wants to implement career-based curriculum, starting in 6<sup>th</sup> grade. The Regional Chamber is working with two schools that want to offer a global logistics and supply chain program for 9<sup>th</sup>-12<sup>th</sup> grades due to the distribution industry in the area. Personal success stories are also impactful for students. In 5-10 years, it is projected that the workforce in manufacturing will decrease by 50%, employees are not there to backfill the needed positions.

In Mahoning County, outreach for “volunteer” CCMEP participants continues to be a focus; most CCMEP participants are mandated. Recruitment is underway for the in-school youth program. A tour and/or presentation with MVMC or an employer can be scheduled as part of the program. Participants will be informed training funds are available for manufacturing and the trades.

In Columbiana County, The Counseling Center is hosting an Opportunity Fair on May 4<sup>th</sup> specifically for CCMEP participants. Employers will be there to inform the participants about their business and positions available. Some employers may also become a worksite.

It was noted to include the “County Updates” agenda item to future meetings.

## **Other Business**

### *Revised Meeting Schedule*

Due to scheduling conflicts, a revised meeting schedule was provided, and there were no objections to the dates proposed.

### *General Motors*

Multiple Rapid Response sessions will be held at the Local 1112 UAW union hall to provide GM dislocated workers with information about assistance available. A job fair is also scheduled for March 20, 2019, 12:00-4:00, at the Eastwood Mall. Over 100 employers have registered to attend.

## **Adjournment**

Meeting adjourned at 4:10pm.