

**WORKFORCE DEVELOPMENT BOARD, INC.
OF
MAHONING AND COLUMBIANA COUNTIES**

One-Stop Committee Meeting

June 9, 2022

8:00 am

Best Western Plus – Dutch Haus Inn & Suites

Attendees: Tom Andrews, Stephanie Bokor, Shirley Bowald, Ishmael Brown, Barbara Bush, Sandy Cain, Brandy Davis, Lynn Esposito, LaRae Exline, Bryan Higgins, Lindsay Hildreth, Jack Hile, David Janofa, Susie Kooser, Betty Larkins, Joyce Loychik, Christine Mango-Wilson, Mary Mihalopoulos, Christina Miller, Jeremy Miller, Dawn Monteiro, Lori Murphy, Mark Nicastro, Jennifer Pancake, Annie Phillips, Carol Ramsay-Loomis, Robert Ritchey, JoAnn Schuler, Sharlene Senediak, Bill Watson, Patty Wilms, Tammy Wolfe, and Kristen Womeldorff.

Call to Order/Introductions

Mark Nicastro chaired the meeting on behalf of Kelly Darney, One-Stop Committee Chair. The meeting was called to order at 8:00am, and introductions took place.

Approval of Consent Agenda Items

Motion: To approve the consent agenda items as presented.
Motion made by: Tom Andrews
Seconded by: Christine Mango-Wilson
Discussion: None
Motion approved.

Old Business

Budget to Actual Report

The PY21 income statements for both OhioMeansJobs centers in Area 17 were provided, and both centers are on track to spend 100% of the budget. Mahoning County has \$8,000 left to spend; Columbiana County has \$11,000 left to spend. The PY22 incomes statements for both OhioMeansJobs centers were also provided for reference.

New Business

Partner MOU

All local partner signatures for the PY22 MOU have been obtained, and it has been submitted to the State for final signature. When signed by the State, the MOU will be posted on the OMJ website for partners to reference.

Discussions were held with The Counseling Center to increase its presence at the OMJ center in Columbiana County. The Counseling Center would like to utilize space available and go from an equal access partner to having 1 FTE. There is no change in cost to partners.

Columbiana County

Motion: To make the recommendation to the Executive Committee to accept Addendum A as discussed.
Motion made by: Tom Andrews
Seconded by: Robert Ritchey
Discussion: None
Motion approved.

Ohio to Work (OTW) Update

The OTW initiative continues to make progress. OMJ staff members have participated in multiple job fairs in the area. In Mahoning County, a job fair was hosted by Youngstown Works, and another was hosted by YMHA and United Returning Citizens; in Columbiana County, a job fair was hosted by the SOD Center.

Through the OTW initiative, the YouScience online career assessment was implemented, and it has proved to be very beneficial helping customers understand their career options. Partners were encouraged to refer individuals to the OMJ centers to complete the assessment. Currently, 63 individuals are scheduled to complete the assessment, and two high schools have also sent students to the OMJ center to complete the assessment.

Social media platforms continue to be developed and managed with OTW incentive funding.

The Connection Update

The Connection was originally issued on a quarterly basis, however, it will now be published bi-annually in July and January. The January issue will capture the end of calendar year updates from partners; the July issue will focus on the previous program year accomplishments and partner updates. Joann Schuler, OMJ Facilitator in Mahoning County, will be managing *The Connection* moving forward. A request will be sent to partners asking who would like to be added to the distribution list to receive *The Connection*.

OMJ Center Updates

To expand the reach of Ohio to Work initiative, an OMJ facilitator in Columbiana County will be assigned to the initiative.

Customer traffic has returned to normal levels, with 75% of traffic being onsite; onsite workshop attendance has also increased.

The OneFlow system will be changing; the layout will remain the same, but the content in the system will be updated.

Aspire is still working on the requirements needed to make the computer lab at the OhioMeansJobs Center Columbiana County a certified Person Vue testing center.

WDB Update

OMJ Center Phase 3 Certification

The OMJ Center Phase 3 certification process for the OhioMeansJobs Center – Columbiana County, which is the comprehensive site, has been completed. Phase 3 certification is comprised of various benchmarks and critical success factors in 3 categories:

1. OhioMeansJobs System Provides Excellent Customer Service to Job Seekers, Workers, and Businesses
2. OhioMeansJobs System Reflects Innovative and Effective Service Design
3. OhioMeansJobs System Operates with Integrated Management Systems and High-Quality Staffing

Information for the benchmarks and critical success factors was presented to the Executive Committee for scoring at the February and March meetings. A maximum score of 60 points could be attained, and the OhioMeansJobs Center – Columbiana County received all 60 points. The final score was approved by the WDB at the April meeting, and it was submitted to the State.

Since the OhioMeansJobs Center – Mahoning County relocated, Phase 1 certification must be completed again. Phase 1 certification is comprised of a standards checklist, and information for Phase 1 will be presented to the Executive Committee for approval at next week's meeting. If approved, the Phase 1 certification form will be submitted to the State.

Meeting Evaluation

Partners were asked to complete the meeting evaluation form provided.

Partner Updates

Compass Family & Community Services

Compass Family & Community Services offers various employer services that can address staffing needs. Compass is also in need of job coaches; potential candidates can be referred to Nancy Romeo, Job Coach Manager.

State Systems Update

The State has implemented its new case management system known as Advancement through Resources, Information, & Employment Services (ARIES). As with any new system, there are many bugs that need to be addressed and fixed related to enrollments and case notes. The State is aware of the issues, and alternative ways to track the information are being developed.

There are also issues and concerns with the County Finance and Information Systems (CFIS), which is the State's front-end customer-tracking system for the OMJ centers. The State is requiring all workforce areas to utilize CFIS, however, OneFlow will be maintained for another year to ensure information in CFIS is being collected accurately. Currently, customers are being entered into both CFIS and OneFlow. Partners were encouraged to receive training on the

OneFlow system if they have not done so already. Partners will eventually be trained on CFIS when it becomes more established.

Utica Shale Academy

Utica Shale Academy received \$300,000 from the State's budget, and it will be used to expand its operations to address workforce development needs.

Youngstown State University

A 3D Master Operator Printer program was recently completed by twenty local students in Mahoning and Columbiana counties. Ten individuals also graduated from the 5G Broadband program.

Next Meeting

The next One-Stop Committee meeting is scheduled for September 8, 2022.

Adjournment

Meeting adjourned at 8:35am.