

**WORKFORCE DEVELOPMENT BOARD, INC.**  
**OF**  
**MAHONING AND COLUMBIANA COUNTIES**  
One-Stop Committee Meeting  
March 14, 2019  
8:00 am  
Dutch Village Inn  
Columbiana, Ohio

**Attendees:** Tom Andrews, Theresa Berkenyi, Shirley Bowald, Bert Cene, Kelly Darney, John Dilling, Eileen Dray-Bardon, James Ford, Gwendolyn Graves, Tad Herold, Lindsay Hildreth, Jack Hile, Doug Hiscox, Ashlee Iannucci, Rachel Ketterman, Mary Ann Kochalko, Jeff Magada, Gloria Mathews, Mary Mihalopoulos, Carol Ramsay-Loomis, Denis Robinson, Sharlene Senediak, Jason Whitehead, and Denise Yoho.

**Call to Order/Introductions**

Kelly Darney, One-Stop Committee Chair, called the meeting to order at 8:10am, and introductions were made.

**Approval of Consent Agenda Items**

Motion: To approve the consent agenda items as presented.  
Motion made by: Tom Andrews  
Seconded by: Jason Whitehead  
Discussion: None  
Motion approved.

**Old Business**

**Budget to Actual Report**

Mahoning and Columbiana OhioMeansJobs centers are on track to spend their current budgets by year-end. Partners were provided with their respective county's budget. This is the time of year when funds are reviewed to transfer funds between line items in order to meet the needs of the OhioMeansJobs centers.

*Mahoning County*

Motion: To allow the transfer of funds between budget line items within the Mahoning County budget, without exceeding the current budget.  
Motion made by: James Ford  
Seconded by: Doug Hiscox  
Discussion: None  
Motion approved.

*Columbiana County*

Motion: To allow the transfer of funds between budget line items within the Columbiana County budget, without exceeding the current budget.  
Motion made by: Eileen Dray-Bardon  
Seconded by: Shirley Bowald  
Discussion: None  
Motion approved.

**New Business**

**Partner MOU**

The proposed Area 17 PY19-20 OMJ Partner MOU was emailed to partners prior to the meeting. No significant changes were made to the template, however, the following changes were noted:

- Partners are listed jointly by program, rather than by county
- Some definitions were eliminated
- Partners added previously through an addendum have been included in the MOU

- Closing hours for Columbiana County were changed from 4:30pm to 4:00pm
- Biennium dates were updated to July 1, 2019-June 30, 2021
- Website links to current board policies were updated
- An infrastructure agreement is only required if it needs to be implemented

The State is also taking a strong stance to ensure the safety, security, and confidentiality of customer information. Although language was not included in the template to address this concern, areas were asked to monitor its process and procedures with handling information.

Regarding the budget, efforts were made not to increase costs. There was no cost increase for Columbiana County partners. In Mahoning County, most partners experienced a decrease due to more partners sharing in the equal access costs. MCTA is the only partner that has increased costs since it acquired the extra space made available when the ODJFS reduced its staff at the center.

Motion: To recommend to the Workforce Development Board to accept the Memorandum of Understanding for WIOA Local Area 17, including attachments, as presented.

Motion made by: Jason Whitehead

Seconded by: Denis Robinson

Discussion: The recommendation will be presented to the WDB Executive Committee on March 21<sup>st</sup> in order to meet the May deadline to the State. Partners were also asked to inform their fiscal department of the approved budget for payment purposes.

Motion approved.

## Facility Report

### *Mahoning County*

Rapid Response sessions have been held for General Motor employees, and they were well-attended. The transition center at the Local 1112 Union Hall will be available through December. The dislocated workers are being encouraged to visit the OhioMeansJobs centers in their respective counties.

Since the State is still reviewing the criteria to implement a statewide, customer-tracking system, Area 17 received an extension to continue using OneFlow for another year.

Due to the ODJFS reducing its staff in Mahoning County, a small, 10-person, conference room has been created. It can be reserved by contacting Carol Ramsey-Loomis.

In July, Aspire will be mandated to use the new 11/12 TABE. This test will require new equipment and software. The change was a Federal directive from the Department of Education to states. The test is more difficult and geared towards college, which may not be appropriate for customers seeking short-term training. Discussions are being held with the State to determine alternative options. Although other assessments are available, if a customer requires remediation, Aspire must still utilize the TABE. The change is counterproductive to the Department of Labor's focus, which is to help individuals get back to work more quickly.

Outreach continues at local, secondary schools to train teachers on [www.ohiomeansjobs.com](http://www.ohiomeansjobs.com). Many schools want to start offering career exploration within their curriculum. Career information fairs are also being held at local schools.

A hiring event for OOD consumers will be held on April 5<sup>th</sup> at the Columbiana County OhioMeansJobs center. This is the first OOD hiring event being held in Columbiana County.

Library MOUs for Salem and East Liverpool are in the process of being renewed. A new library MOU will be established for Wellsville.

An instructor has been hired to conduct the ex-offender workshop and should be reinstated in the near future.

## WDB Director Update

Appreciation was extended to the partners for accepting the proposed MOU and attachments. Partners were also encouraged to offer suggestions for ways to move forward and enhance partnerships.

Information is starting to be compiled for the WDB recertification, which will be due in March 2020.

The One-Stop Operator contract has been monitored and will be presented to the WDB for renewal.

Phase 2 One-Stop Certification has been completed and will be presented to the WDB for approval.

The 2-year review of local and regional plans for the East Ohio region, which is comprised of Areas 17, 6, and 18, has been accepted by the State.

Youth contracts have been monitored and will be presented to the WDB for renewal.

A WIOA/CCMEP program monitoring was recently completed by the State, and there were no findings. An A-133 audit was also completed, and there were also no findings.

Bert Cene had the opportunity to attend a roundtable discussion with Lt. Governor Husted to discuss matters within workforce development and the direction the State intends to take moving forward.

### **Partner Updates**

*ODJFS* – The OhioMeansJobs centers in Mahoning, Trumbull, and Columbiana is hosting a job fair on March 20<sup>th</sup>, 12:00-4:00pm, at the Eastwood Mall for those who have been affected by the idled GM Lordstown plant. Over 120 employers have registered to attend.

The city of Warren is also having a food drive on March 28<sup>th</sup> at the Packard Music Hall for the GM dislocated workers.

*CCDJFS* – Eileen Dray-Bardon had the opportunity to speak with Representative Tim Ginter about the challenges of meeting employers' needs given the level of poverty in Columbiana County. The One-Stop concept and partnerships have made a positive impact on the local economy. The recent opportunity to speak in the schools to inform youth about careers is anticipated to have a further impact. Eileen will also be retiring on May 3<sup>rd</sup>, and her contributions made to the workforce system were acknowledged.

*MCDJFS* – In January, MCDJFS has switched over to shared services, and clients must now call-in to apply for services and to speak with the case manager. Front desk staff is still available to help, and phones will also be accessible in the lobby to "call-in". The phone number for services is 1-844-640-6446. Columbiana County is already a part of the shared services within a 10-county hub.

*Flying High, Inc.* – As of December 2018, 154 individuals completed training under the Mahoning Valley Partnership for Employment Project, and of those, 133 obtained employment or were incumbent workers. 27 employers were involved with hiring.

*CCBDD* – The 2<sup>nd</sup> annual Employment Appreciation Dinner will be held for employers who have hired individuals with disabilities. The theme will be "Community Works." Area agencies and people seeking employment have also been invited.

*CAA* – CAA is a qualified health center in Columbiana County and recently opened a new healthcare facility at its East Liverpool campus. The facility is 6,200 square feet, offering health, behavioral health, and medication-assisted treatment programs. Dental and pharmacy services are also available.

### **Adjournment**

Meeting adjourned at 9:05am.